



### Abstract Format

- Abstracts should be a summary of the poster and must not exceed **250 words** (not including title, author(s) and affiliations).
- Abstracts must be single spaced with a clear line between paragraphs.
- Abstracts must be free of typographical and grammatical errors.
- Tables, graphs, images and references must not be included. These abstracts will not be published.
- Standard abbreviations may be used for common terms only. Otherwise, any abbreviation should be given in brackets after the first full use of the word. Abbreviations may be used in the title, provided the name in full is outlined in the body of the abstract.
- Scientific symbols must be spelt out in full English; symbols must not be used within abstracts.

### Layout Guidelines

#### **Title**

The abstract title should be short, informative and contain the major key words.

#### **Authors**

Abstract titles should be followed by authors' first initial and last name. Numbers must be used to indicate the author's institution- placed in brackets, followed by city and country (**in this order**). *Do not include degrees or professional titles (e.g. Dr, Prof., etc).*

See example below:

J.Bloggs(1); A.W. Plant (2)

1University of Sand, Sydney, Australia

2University of Sea, Brisbane, Australia

**Abstract Body** (12-point Times New Roman, single-spaced, maximum of **250** words)

A properly submitted abstract text will include the following elements:

- Purpose or Aim
- Methods and Materials
- Results
- Conclusion

**NOTE:** Compliance to the above specifications is imperative – any abstract that does not comply with these specifications will not be accepted for review.

- The first author of the research abstract is considered the primary author and must present the abstract. However, all authors must approve the abstract prior to submission.
- One person may be the primary author on a maximum of two abstracts. If the primary author submitting two abstracts is also applying for an Award, only one abstract may be designated for consideration for the Student Research Award.
- Abstract presenters must pay the registration fee for the Conference. By submitting a research abstract as the primary author, you must agree that if your abstract is accepted, you will present the abstract or you will forfeit your right to be a primary author.

*All oral presentations will be by invitation only. Please be aware that all papers submitted to the symposium are for poster presentations.*

